

## **PROOF OF CLAIM INSTRUCTIONS**

### **Bail Bond Claims Only**

The Proof of Claim ("POC") should be completed in its entirety and all questions answered.

For questions that do not apply to your situation, your response should be indicated with an "NA" or "not applicable." Please note certain instructions and requirements are contained in the POC itself.

If your claim is for return of monies paid by you, you must provide proof of payment such as both sides of a cancelled check or a receipt.

If you are a court making a claim on the bond, you must provide copies of all notices of forfeiture, judgments, and court orders including evidence of any assessment of fees, costs, or interest. If you are a court filing a contingent claim for a forfeiture as to which Amwest's liability was not finally determined as of the cancellation date of December 9, 2001, write "unstated amount" for the claim amount.

If your claim is for an expense related to the bond, please provide an explanation of the expense as well as documentation substantiating the expense.

If as a result of the cancellation of the bond, a new bond was written for the defendant, and if you are making a claim for the cost associated with the new bond, you must provide copies of the court's records showing the Amwest bond being replaced by the new bond (such as a copy of the docket or minute orders), a certified copy of the new bond, and evidence of payment of premium for the Amwest bond and the new bond.

If your claim is for return of collateral, you must provide evidence of the deposit of collateral and evidence of discharge of the bond. Any such claim may only be made by the person who deposited the collateral.

A separate form should be completed for each bond claim asserted against Amwest Surety Insurance Company (Amwest). However, entities (such as courts) that are asserting claims for a large number of Amwest bonds may complete a single claim form as long as a detailed list of bail bonds is attached to the form along with corresponding copies of forfeiture notices and other supporting documentation as stated above. Additional forms may be obtained from Claimant Services at the address set forth below.

You must sign the POC form and have each POC form notarized. Please refer to the instructions in the attached Notice as to who should sign the claim form.

Please retain the Claimant Copy (pink) for your records and mail the original (white) and remaining copy (yellow) of the completed form to:

Claimant Services  
**AMWEST SURETY INSURANCE COMPANY**  
P.O. Box 4500  
Woodland Hills, CA 91365-4500

**THE LAST DAY FOR FILING TIMELY CLAIMS AGAINST AMWEST SURETY INSURANCE COMPANY – LIQUIDATION is 5:00 o'clock p.m. Central Daylight Savings Time on June 7, 2002.** Claims must be postmarked (not postage meter stamped) no later than 5:00 o'clock p.m. Central Daylight Savings Time on June 7, 2002.

You will be advised of receipt of your completed POC and your POC number. You will be notified some time thereafter of the Liquidator's decision regarding your claim. If your claim is denied in whole or in part by the Liquidator, unresolved disputes will be decided by the Liquidation Court in Lancaster County, Nebraska.

The Liquidator's acceptance of the POC is not intended to, nor does it constitute, a waiver or relinquishment by the Liquidator of any defense, set-off or counterclaim which the Liquidator may have against any person, entity or governmental agency.

All claimants are requested to keep the Liquidator advised of address changes. Inquiries as to the status of your claim should be made in writing. Please identify your POC number in all correspondence to permit ease of identification and an expedited response.

Amwest Surety Insurance Company's web site ([www.Amwest.com](http://www.Amwest.com)) is a source for news and information regarding the ongoing liquidation.